



## SAFETY AWARENESS

Business: Southpoint Marina

Name

Results  Passed  Failed

Date

- 
- When someone sells their boat or gives their slip to someone else, you should: fBŁ
    - a. The seller or buyer is responsible for a \$99 transfer fee
    - b. Make sure the seller knows that they are signing over rights of slip to the buyer
    - c. Fill out new contract
    - d. All of the above
  - . When someone wants to change slips:
    - a. Fill out a slip change form
    - b. Add them to the waiting list if the marina is sold out
    - c. Boater should pay the difference in price if they are moving to a more expensive slip
    - d. All the above
  - . How much money should be in the register drawer as long as there was no payout? fl 200.00Ł  
Short Answer: \_\_\_\_\_
  - 4. What is the chain of command when there is an issue? fl7Ł
    - a. Manager --> shift leader
    - b. Shift leader --> director
    - c. shift leader ---> manager --> director
  - . When *should* we boot cars? What's the charge? flŁ
    - a. Thursdays 4pm - Sundays ; \$80.00
    - b. Everyday ; \$50.00
    - c. Fridays 4pm - Sundays, exception: holidays during the weekdays or when it's really busy ; \$65.00
  - 6. If someone asks for winterized boat storage over the winter, what do you say? flall A/ AŁ  
Short Answer: \_\_\_\_\_
  - . What's the tv password to get into the cameras? flB88888Ł  
Short Answer: \_\_\_\_\_
  - . When there's a pool issue, who do you call? B
    - a. vanhook
    - b. danielle from precision pool
    - c. wade
  - 9. How do you order Pepsi products? online account  
Short Answer: \_\_\_\_\_
  - . Who do you call when having electric issues? tim
    - a. frontier
    - b. atti
    - c. tim harrington
  - . Who do you call when there is a plumbing issue? ryan
    - a. yan Plumbing or atti
    - b. FloWater
  - . Who do you call when there is an internet issue on the docks? relcom
    - a. greenlight
    - b. elcom
  - . Who provides our internet service? greenlight
    - a. vanhook
    - b. greenlight
  - 4. Who provides our phone line service? frontier
    - a. greenlight
    - b. frontier





- 9. Who provides the wireless access points? (relcom)
  - a. Relcom
  - b. precision property services
- 10. Who do you contact from the office for marina questions/payroll questions? (Circle all that apply) (B & D)
  - a. Carol
  - b. Michelle
  - c. Amanda
  - d. Karina
- 11. Who does our landscaping? (A)
  - a. Paul from Precision Property Services
  - b. Paul Anastasi
- 12. What's the name of the app we use for remote access to the water on the docks and do you know where the valve shut off is? (B)
  - a. FloTechnologies, valve is in electrical room
  - b. FloTechnologies, valve is on the deck
- 13. Who do you contact for super cleaning on the clubhouse bathrooms? (lauren)
  - a. A staff member
  - b. Lauren
- 14. If there was an isolated water leak, what would you do? (A)
  - a. find the leak, shut off the closest valve
  - b. find the leak, shut off entire marina
- 15. What is the ideal bromine level? (B)
  - a. 1-4
  - b. 2-5
- 16. When should you put the close sign up at the pool? (at close, thundering)  
Short Answer: \_\_\_\_\_
- 17. Put steps to backwash in proper order: (c, b, a, d, e, f)
  - a. Turn pump on 4 speed, then press start 1- \_\_\_\_
  - b. Turn pump off, turn lever clockwise from "filter" to "backwash" 2- \_\_\_\_
  - c. Before starting, check pump to see if it's running at 110 gallons per minute or under 3- \_\_\_\_
  - d. Run backwash until alarm goes off 4- \_\_\_\_
  - e. Turn pump off, then turn lever clockwise from "backwash" back to "filter" 5- \_\_\_\_
  - f. Finally, press 4 speed, then press start again 6- \_\_\_\_

**Final Notes:**

Can this employee delegate duties, keep up on ice, re-stock things?

Can they run shifts and make cuts when necessary?

Has this employee proven they can keep busy during slow times and come up with projects?

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date



\_\_\_\_\_  
Signature of Manager

\_\_\_\_\_  
Date